



## **SPOKANE AQUIFER JOINT BOARD**

### **Meeting Minutes**

**April 23, 2026 at 1:30 pm**

**Hybrid Meeting**

Spokane County Water District #3

1225 N. Yardley Rd., Spokane, WA

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### **1. CALL TO ORDER**

#### **a. Welcome and Call to Order**

The Spokane Aquifer Joint Board (SAJB) met in regular session via Zoom and in person at Spokane County Water District #3. A total of thirteen (13) attended the meeting, including: six (6) SAJB voting representatives, one (1) non-voting representative, Program Manager Meagan Hayes and five (5) guests. Ryan Neal served as proxy for Carnhope Irrigation District No. 7 and Hutchinson Irrigation District No. 16. Todd Henry served as proxy for Irvin Water District and North Spokane Irrigation District No. 8. Jeremy Jenkins serves as proxy for Consolidated Irrigation District No. 19. Including the proxy representatives, a quorum was achieved.

President Jenkins called the regular meeting of the SAJB to order at 1:39pm. A round of introductions was provided.

### **2. SPECIAL GUESTS**

### **3. FINANCIAL REPORT – Treasurer Megan Johnson**

#### **a. Approve bill payments for April 2026**

President Jeremy Jenkins presented the bill payment summary for April, 2026:

##### **i. Wellhead Implementation Fund Account:**

1. Anne Francis Web Design, Invoice No. 9724 SAJB, \$37.61
2. Boese Water Resources, LLC, Invoice No. 2026-1, \$3,335.40
3. MJH Consulting, Invoice No. 2026-04, \$4,158.74
4. Jeremy Jenkins, reimbursement for Ty Wick award, \$137.78

A motion was made by Justin VanDyke and seconded by Ryan Neal to approve the April, 2026 bill payments as presented; none opposed, motion carries. Bill payments authorized.

- ##### **ii. Jeremy Jenkins shared a budget report, including a summary of current financial status. An update was given on assessments and dues, with only a**





small number of accounts remaining outstanding. It was also noted that the Finance Director from Liberty Lake is assisting with the ongoing QuickBooks transition.

#### **4. OLD BUSINESS**

- a. Resolution 2026-05: A Resolution of the Board of the Spokane Aquifer Joint Board Ratifying Board Action Taken on March 19, 2026, Authorizing the President to Enter into a Contract with GSI Water Solutions for the Development of Digital Groundwater Capture Zones
  - i. Jeremy provided a brief summary of the resolution, noting that its purpose is to formally ratify action taken at the previous meeting and to authorize the President to execute the contract on behalf of SAJB.
  - ii. A motion was made by Todd Henry and seconded by Matt Erdahl to approve the resolution as approved; none opposed. The motion carries and the resolution is approved.

#### **5. NEW BUSINESS**

- a. PCSI reminder –
  - i. Reanette Boese reminded Board members that PCSI (Potential Contaminant Source Inventory) information had been distributed via email and requested that all necessary information be submitted. Reanette will follow up as needed, and Meagan will confirm the deadline and reissue the notice to purveyor members.
  - ii. It was noted that the PCSI process is intended to track potential contaminant sources by land use type, supporting future efforts to identify potential sources of contamination using existing databases. The requirement originates from Washington State Department of Health rules (WAC 246-290-135) and is completed on a biennial basis; this is the current reporting year. SAJB coordinates this effort collectively to share both administrative and financial responsibilities, as well as to account for overlapping wellhead protection areas among purveyors. The submission deadline is May 15.
  - iii. A clarification from the Department of Health was also noted, confirming that the potential contaminant inventory requirement is established in rule rather than legislation, and commending the region's strong level of participation and organization in completing the process.

#### **6. WELLHEAD PROGRAM IMPLEMENTATION PLAN**

- a. Program Manager Report  
Program Manager Meagan Hayes provided the Board with updates on upcoming outreach events, ongoing program activities, and other relevant news related to SAJB operations and public engagement efforts. She also informed the Board of upcoming travel and noted periods of unavailability.



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### 7. OPEN FORUM

- a. Amy Sumner noted that the County's Adopt-a-Drain program is currently inactive; however, individuals may still adopt a drain online. Meagan will coordinate related follow-up as needed. More information can be found here: [Adopt-a-Drain - Washington](#)
- b. Amy also provided an update on the Coordinated Water System Plan (CWSP), noting that it is currently being updated. She indicated her availability to support purveyors as needed and referenced previously distributed information and links that provide access to current and future system planning materials in an easy-to-use format.

### 8. ADJOURN

There being no further business, President Jenkins adjourned the regular meeting of the Spokane Aquifer Joint Board at 2:02pm.

Minutes approved on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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President, Jeremy Jenkins

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Secretary, Todd Henry



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