



SPOKANE AQUIFER JOINT BOARD

Meeting Minutes

May 28, 2026 at 1:30 pm

Hybrid Meeting

Spokane County Water District #3

1225 N. Yardley Rd., Spokane, WA

1. CALL TO ORDER

a. Welcome and Call to Order

The Spokane Aquifer Joint Board (SAJB) met in regular session via Zoom and in person at Spokane County Water District #3. A total of seventeen (17) people attended the meeting, including: eight (8) SAJB voting representatives, two (2) non-voting representative, Program Manager Meagan Hayes and four (6) guests. Shane Sheppard served as proxy for Modern Electric Water Company, and Todd Henry served as proxy for Irvin Water District No. 6 and North Spokane Irrigation District No. 8. Including the proxy representatives, a quorum was achieved.

President Jenkins called the regular meeting of the SAJB to order at 1:39pm. A round of introductions was provided.

b. Consideration of March 19, 2026 meeting minutes

A motion was made by Shane Sheppard and seconded by Matt Erdahl to approve the March 19, 2026 meeting minutes as presented; none opposed. Motion carries and the minutes are approved.

c. Consideration of April 23, 2026 meeting minutes

A motion was made by Shane Sheppard and seconded by Todd Henry to approve the April 23, 2026 meeting minutes as presented; none opposed. Motion carries and the minutes are approved.

2. SPECIAL GUESTS

a. Spokane River Forum – Happy Avery

Happy Avery of the Spokane River Forum (SRF) provided a program update. SRF has experienced recent staffing changes, with Lori no longer with the organization and Happy and Sofia currently managing operations while future staffing needs are evaluated. Happy expressed appreciation for SAJB's continued support and reported that the 2026 Water Breakfast drew more than 270 attendees, with broader representation across sectors than in previous years. The Board congratulated Reanette on receiving the 2026 Ty Wick Award.





SRF is working to increase use of its website and resources, including the Outdoor Watering Nerds program. A redesign of the Waste and Recycling Directory is also underway to address technical issues, modernize the site, improve mobile accessibility, and potentially expand coverage and functionality for Spokane and Kootenai Counties. Members interested in viewing the prototype may contact Happy.

Happy also provided an update on the EnviroCertified program. Applications have been revised to be more user-friendly and are now available online, with SRF continuing to explore ways to increase business participation.

SRF is considering expanding the Water Breakfast, potentially to a two-day event. The 2027 Water Breakfast is scheduled for March 30–31, 2027.

3. FINANCIAL REPORT – Treasurer Megan Johnson

a. Treasurer report

President Jeremy Jenkins presented a brief report on behalf of Treasurer Megan Johnson. It was reported that due to a printing error, four checks were voided. This has been documented for the record.

b. Approve bill payments for May 2026

President Jeremy Jenkins presented the bill payment summary for May, 2026:

i. Wellhead Implementation Fund Account:

1. KSPS PBS, Invoice No. SAJB 2026-1, \$11,250.00
2. Plants of the Wild, Invoice No. 46770-IN, \$337.90
3. Anne Francis, Invoice No. 9746 SAJB, \$139.14
4. MJH Consulting, Invoice No. 2026-05, \$2,177.63

A motion was made by Doug Greenlund and seconded by Todd Henry to approve the May, 2026 bill payment summary as presented; none opposed. Motion carries.

4. OLD BUSINESS

a. Email from GSI Water Solutions – John Porcello RE Groundwater Capture Zones

Jeremy Jenkins provided an update and summarized concerns regarding the current draft from LLSWD, specifically the overlap of well capture zones and the need for each well to have a discrete capture zone. Doug confirmed that the original ShapeFiles included a separate capture zone for each well and that the digitization effort should maintain this distinction. The goal is to retain individual well capture zones while allowing them to be viewed collectively.

Jeremy will provide feedback to the consultant and reach out to SAJB members to discuss the capture zones. Members were encouraged to present the concept to their respective boards and report back at the September meeting. Concerns were





also raised regarding potential misrepresentation of capture zones in notifications to DEM.

b. PCSI updates – Reanette Boese

Jeremy reminded members that the PCSI submission deadline has passed and requested that any outstanding information be submitted as soon as possible. He noted that discussions will take place this fall regarding potential changes to the PCSI program, including whether to continue the current process or consolidate the effort into a biennial process. Members were encouraged to begin considering potential modifications.

Reanette reported using Google Earth to assist in identifying new potential hazard sites, with a letter expected to be distributed this summer. The Board also discussed potential future changes to the PCSI process and incorporating information about EnviroCertified and/or the new Waste and Recycling Directory. SRF was asked whether printed copies of the related flyer could be provided.

5. NEW BUSINESS

a. Memorandum of Understanding between the Spokane County Department of Emergency Management (DEM) and the Spokane Aquifer Joint Board (SAJB) Membership of Water Purveyors in Spokane County

Meagan provided background information regarding the proposed MOU and DEM notification system. Jeremy noted that the MOU does not appear to be required to use the DEM notification system but would provide a smoother and more consistent process for SAJB members. Doug expressed general support for the concept while noting concerns about potentially overstepping the authority of individual purveyor elected boards.

6. WELLHEAD PROGRAM IMPLEMENTATION PLAN

a. Program Manager Report

Meagan provided a general program update, noting that the state report has been completed and there are no additional events currently scheduled. Summer priorities include completing an inventory, ordering new outreach bags, updating the SAJB website, maintaining social media outreach, and developing a new informational flyer.

7. OPEN FORUM

- a. Deborah Johnson of the Washington State Department of Health requested clarification regarding the City of Spokane's representative. Tyler Kimbrell, City of Spokane Planner, was identified as the appropriate contact. Doug Greenlund will be contacted regarding the matter.



SAJB Meeting Minutes

May 28, 2026



8. ADJOURN

There being no further business, President Jenkins adjourned the regular meeting of the Spokane Aquifer Joint Board at 2:50pm.

Minutes approved on this _____ day of _____, 20____.

President, Jeremy Jenkins

Secretary, Todd Henry



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