



SPOKANE AQUIFER JOINT BOARD

Meeting Minutes

September 24, 2026 at 1:30 pm

Hybrid Meeting

Spokane County Water District #3

1225 N. Yardley Rd., Spokane, WA

1. CALL TO ORDER

a. Welcome and Call to Order

The Spokane Aquifer Joint Board (SAJB) met in regular session via Zoom and in person at Spokane County Water District #3. A total of nineteen (19) people attended the meeting, including: eleven (11) SAJB voting representatives, one (1) non-voting representative, Program Manager Meagan Hayes and six (6) guests.

President Jenkins called the regular meeting of the SAJB to order at 1:37pm.

b. Consideration of May 28, 2026 meeting minutes

A motion was made by Scott Inch to approve the May, 2026 meeting minutes with the following amendment:

(1)(a) The Spokane Aquifer Joint Board (SAJB) met in regular session via Zoom and in person at Spokane County Water District #3. A total of seventeen (17) people attended the meeting, including: eight (8) SAJB voting representatives, two (2) non-voting representative, Program Manager Meagan Hayes and ~~four~~ **six** (6) guests. Shane Sheppard served as proxy for Modern Electric Water Company, and Todd Henry served as proxy for Irvin Water District No. 6 and North Spokane Irrigation District No. 8. Including the proxy representatives, a quorum was achieved.

The motion to approve as amended was seconded by Doug Greenlund; none opposed, motion carries. The meeting minutes are approved as amended.

2. SPECIAL GUESTS

a. GSI Water Solutions – Groundwater Capture Zones project report

John Porcello and Bella Ramos provided an update on the ongoing project, noting that capture zones have generally been updated. GSI GIS Specialist Bella Ramos demonstrated a draft web tool displaying the proposed wellhead protection zones, including the 1-, 5-, and 10-year capture zones and Special Wellhead Protection Area capture zones. No questions were raised by the Board. Jeremy Jenkins will





contact each purveyor to verify the accuracy of the capture zones before submission to DOH.

b. Spokane Valley Fire Department & WSRB

The group discussed opportunities to reduce water use associated with annual fire hydrant flow testing conducted by the Washington Surveying and Rating Bureau (WSRB) by transitioning to hydraulic modeling or other reliable data sources. Discussion focused on whether purveyors have the data and systems needed to support this approach, the importance of using current data (ideally from the past five years), and the feasibility of implementing a consistent approach across districts.

Representatives from SCWD3 and LLSWD noted that flow testing is generally conducted in response to development or significant system changes. Participants discussed using existing pressure data and developer-required hydraulic testing as potential alternatives, recognizing that developing and maintaining hydraulic models may not be feasible for every purveyor. The group also reviewed routine hydrant maintenance requirements, noting that annual inspections do not necessarily require flowing water.

The proposed approach would shift away from routine hydrant flow testing where reliable alternative data are available. Purveyors would ideally conduct and report pressure testing, with fire districts potentially assisting when purveyors lack the necessary staffing. Beryl, with the City of Spokane, provided an overview of the City's process for collecting and compiling system data.

President Jenkins recommended continuing discussions to identify a feasible countywide approach, noting that purveyors benefit from fire districts' efforts and that opportunities may exist to strengthen partnerships and seek County funding.

3. FINANCIAL REPORT – Treasurer Megan Johnson

a. Treasurer Report

President Jenkins provided a general update on the 2026 budget on behalf of Treasurer Megan Johnson.

A reminder was provided regarding unpaid assessments. Current outstanding balances include:

1. Honeywell, \$2,200.00 (assessment and dues)
2. Irvin Water District No. 6, \$200.00 (dues)
3. Kaiser Aluminum-Trentwood, \$2,200.00 (assessment and dues)

Additional reminders will be provided.

b. Approve bill payments for June, July, August, and September 2026

President Jenkins presented the bill payment summary for June, 2026:



SAJB Meeting Minutes

September 24, 2026



ii. Wellhead Implementation Fund Account:

1. GSI Water Solutions, Inc., Invoice No. 00516.004-18, \$1,973.75
2. Hannah Walker, Invoice No. 0048, \$818.25
3. MJH Consulting, Invoice No. 2026-06, \$2,853.50

President Jenkins presented the bill payment summary for July, 2026:

i. Wellhead Implementation Fund Account:

1. GSI Water Solutions, Inc., Invoice No. 00516.004-19, \$4,676.25
2. Anne Francis Web Design, Invoice No. 9793 SAJB, \$47.63
3. KSPS PBS, Invoice No. 2026.2, \$11,250.00
4. MJH Consulting, Invoice No. 2026-07, \$2,905.02
5. MJH Consulting, Invoice No. AUG REIMBURSEMENT, \$5,654.83

ii. Administrative Fund Account:

1. Enduris Washington, Invoice No. R27-185-1, \$3,500.00

President Jenkins presented the bill payment summary for August, 2026:

i. Wellhead Implementation Fund Account:

1. GSI Water Solutions, Inc., Invoice No. 00516.004-20, \$2,341.25
2. Boese Water Resources, LLC., Invoice No. 2026-2, \$1,482.40
3. MJH Consulting, Invoice No 2026-08, \$3,608.98

President Jenkins presented the bill payment summary for September, 2026:

i. Wellhead Implementation Fund Account:

1. GSI Water Solutions, Inc., Invoice No. 00516.004-21, \$2,471.25
2. Hanna Walker, Invoice No. 0061, \$163.65
3. MJH Consulting, Invoice No 2026-09, \$3,085.36

A motion was made by Kelly Williquette and seconded by Doug Greenlund approved the bill payment summaries as presented; none opposed. Motion carries.

4. OLD BUSINESS

a. PCSI updates

- i. Reanette provided Meagan with all necessary addresses for the correspondence. Meagan worked with the Executive Board to review and update the letter in preparation for distribution.

5. NEW BUSINESS

a. Action: Budget Amendment 2026-02: A budget amendment to the Spokane Aquifer Joint Board 2026 Wellhead Protection Budget

The Board discussed a proposed budget amendment for outreach and education materials and PCSI mailing services. Outreach materials purchased to date included grocery bags, event supplies such as flowers, and flyers. Replenishment of



Consider the environment before printing this material.

SAJB Meeting Minutes

September 24, 2026



Aqua Duck comic #8 remained outstanding, with additional material purchases planned for end of year.

Meagan explained that the original budget had included anticipated mailing costs under the Reanette Boese consulting contract, based on the misunderstanding that the consultant would manage the mailing. The existing resolution and consultant contract authorized up to \$13,000 for the designated work, and that line item could not be adjusted. Although the consultant's work was nearly complete, no substantial additional charges were anticipated.

A proposal was presented to reallocate funds from the 2026 Education and Outreach task item to the Promotional Materials task item, as well as adding an additional \$3,000.00. Additionally, the proposal includes adding a \$3,000 line item for mailing services under PCSI. The proposed amendment would result in a net increase of \$5,000 in total expenditures.

A motion was made by Ryan Neal and seconded by Kelly Williquette to approve the budget amendment as presented; none opposed. The motion carries and the budget is amended.

b. Approve 2026 PCSI Mailing Packet

Meagan presented the updated 2026 PCSI mailing packet, which included an expanded letter and a new 2026 SAJB informational flyer. The amended budget authorized Walt's Mailing to handle printing and delivery; therefore, no additional formal approval was required.

c. Action: Approve letters to jurisdictions regarding proposed data center development

Jeremy presented the draft letter addressing data center development over the Spokane Valley–Rathdrum Prairie Aquifer and explained its intent to encourage local jurisdictions to consider the potential impacts of data center development on the region's drinking water supply and aquifer protection. A Board member supported sending the letter and suggested considering language that would also facilitate sharing it with the Washington State Department of Ecology.

The Board discussed SAJB's previous response to the Airway Heights water right application and whether that effort had influenced the outcome. Although the extent of its impact was uncertain, the discussion noted that SAJB's response had contributed to the broader review process.

Meagan will distribute the final draft letter to all purveyors for review and feedback. Generally, the hope is to seek general support from all members' respective boards. Discussions will continue during the October meeting.



Consider the environment before printing this material.



6. WELLHEAD PROGRAM IMPLEMENTATION PLAN

a. Program Manager Report

Meagan presented the Program Manager Report, highlighting recent outreach and education efforts, including development of a new informational flyer, design and ordering of new grocery bags, and ongoing development of new table signage. Two new social media spots were also in development, focusing on composting and “New Year, New Habits.”

Meagan noted potential changes to the management of the EnviroCertified program, as the Spokane River Forum may no longer manage the program. Further discussions will be needed to determine next steps. SAJB also hosted a booth at the Spokane County Fair and received a blue ribbon award.

Updates from the Idaho Water Awareness Committee (IWAC) were presented on behalf of Suzanne Scheidt.

Planned priorities for fall 2026 included reconvening discussions on the website Request for Proposals (RFP), continuing work on the Emergency Management Department (EMD) Memorandum of Understanding (MOU), and developing the Program Manager’s 2027 work plan for integration into the 2027 budget. Upcoming routine tasks included preparing 2027 resolutions and the 2027 budget, as well as disseminating updated wellhead protection area data.

7. OPEN FORUM

- a. Kelly Williwuette reported that he attended the Washington Water Futures meeting. Kelly reported having sent letters to state officials. The officials expressed interest in meeting with the Board to discuss their ideas and may attend a Board meeting in late December to present their concepts. One potential option discussed was establishing a single Washington Administrative Code (WAC) specific to the Spokane Valley–Rathdrum Prairie Aquifer. More information will be provided as it’s available.

8. ADJOURN

There being no further business, President Jenkins adjourned the regular meeting of the Spokane Aquifer Joint Board at 3:30 pm.

Minutes approved on this _____ day of _____, 20____.

President, Jeremy Jenkins

Secretary, Todd Henry

